

BRYNFORD COMMUNITY COUNCIL

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Minutes of the Annual General Meeting of Brynford Community Council held 10th May, 2016 at Brynford C.P. School.

In the absence of Councillor D. Jones, Councillor J. Davies was appointed Chairman for the meeting.

PRESENT:

Councillor J. Davies – Chairman

Councillor W. Beaumont

Councillor K. Brown

Councillor M. Flynn

Councillor T. Stephenson

Councillor P. Wahl

APOLOGISE FOR ABSENCE:

Councillor D. Jones

Councillor A. Davies

Councillor L. O’Hare

Councillor M. Wright – Flintshire County Council

IN ATTENDANCE:

Mr. A. Roberts – Clerk to the Council

01/16 APPOINTMENT OF CHAIRMAN FOR THE ENSUING YEAR

Proposed by Councillor P. Wahl and seconded by Councillor M. Flynn, Councillor D. Jones was unanimously appointed as Chairman for the ensuing year.

02/16 DECLARATION OF INTEREST

None were declared in respect of the business of the Council.

03/16 MINUTES

RESOLVED:

That the minutes of the meeting held the 12th April, 2016 were approved.

04/16 APPOINTMENT OF VICE CHAIRMAN

Proposed by Councillor T. Stephenson and seconded by Councillor P. Wahl, Councillor J. Davies was appointed Vice Chairman for the ensuing year.

05/16 APPOINTMENT OF REPRESENTATIVES ONTO OUTSIDE BODIES AND SUB COMMITTIES FOR THE YEAR 2016/17

The Clerk had provided a list of the current representatives for members' consideration.

Councillor J. Davies requested that she be removed from the Best Kept Village Sub Committee.

The Press Officer Post will remain vacant.

That an interim Sub Committee be added for the Brynford Web Site development being Councillor K. Brown, Councillor D. Jones and Councillor J. Davies.

That the revised list be circulated at the June meeting of the Council.

06/16 BRYNFORD COMMUNITY WEBSITE DEVELOPMENT

The Chairman welcomed to the meeting Mr. Derek Jones who had expressed an interest in being involved with the technical development of the website. Derek gave a resume of his past experience and involvement with the development of an existing Brynford.com site he currently provides.

Councillor K. Brown advised that the Council needs to progress the website and that Derek would undertake the development of the site under the direction and approval of the Council.

Councillor Brown further advised that Mr. Ash Davies, the website developer, had agreed to provide a training event on how to administer the site, the cost of which would need to be agreed by the Council.

RESOLVED:

That Mr. D. Jones be appointed as the interim development officer for the development of the site.

That an evening training event be arranged to be held at Brynford C.P. School for all members and Mr. D. Jones to attend, the cost of which would be paid for by the Council.

That an Interim subcommittee be set up for the development of the web site being Councillors K. Jones, J. Davies and D. Jones.

07/16 STREETSCENE SERVICES

- 1) Members reported that the slip road leading from Brynford Hill to Old Chester Road was in need of urgent pothole repairs.
- 2) Brynford Village Road, the red road surface gateway to 30mph zone had been removed and re-surfaced. Would this gateway be reinstated?

08/16 FILLING OF VACANCY ON THE COUNCIL

The Clerk reported that the Notice of Vacancy dated 3rd May, 2016 had been displayed on Public Notice Boards and that the Returning Officer had been informed.

09/16 INTERNAL AUDIT OF ACCOUNTS YEAR ENDING 31ST MARCH 2016

The Clerk reported that JDH Business Services, the Council's appointed Internal Auditor had completed and approved the yearend audit.

The audit had found one finding that the value of assets held by the Council should remain unchanged unless assets have been disposed of or additions made.

RESOLVED:

That the Council noted the findings of the audit and received the report.

10/16 EXTERNAL AUDIT OF ACCOUNTS YEAR ENDING 31ST MARCH, 2016

BDO the Council's appointed external auditor had written to the Council advising that they had appointed 11th July, 2016 as the date for the completion and submission of the Annual Return.

The Clerk presented to the Council the completed Annual Return which was approved and duly signed by the Chairman.

11/16 NATIONAL CODE OF CONDUCT

The Clerk reported that Mr. Gareth Owens, Chief Officer Governance, Flintshire County Council had written to the Council advising that the Council must arrange to update the code no later than 26th July, 2016 and this would be best done at the Annual General Meeting of the Council.

Mr. Owens had provided a copy of the Code which could be adopted by the Council.

Upon adoption of the Code the Council must under Section 51 Local Government Act 2000: Advertise the fact in a local newspaper make a copy available for inspection, and notify the Public Services Ombudsman for Wales. Mr. Owens further advised that he was happy to include the Community Council in the County Council's press advert providing confirmation had been received by 31st May, 2016. Confirming that the Council had amended the Code and a copy be provided for inspection at County Hall.

RESOLVED:

- 1) That the amended code provided by Flintshire County Council be approved and adopted by the Council.
- 2) That a copy be sent to County Hall for inclusion in the County Council press article.
- 3) That the Public Service Ombudsman for Wales be advised that the amended Code has been adopted.

12/16 COMMUNITY TRANSPORT CONSULTATION

The Council had been invited to participate on workshops held at County Hall and agree to develop potential partnerships to take forward the development of community based transport services in their areas, which would eventually feed into the core network of bus routes.

Members expressed their frustration as to the lack of detailed information that was being provided as to the likely impact on the current level of transportation services being currently provided to the community and that reference was being made that if your community had been effected a Transportation Officer of the Council would be meeting with the Council to advise further on this matter.

RESOLVED:

That letters be sent to the Head of Services and Councillor M. Wright requesting that an officer attends the June meeting of the Council to provide detailed information as to any potential impact to the current level of services, for Brynford community.

13/16 FLINTSHIRE COUNTY COUNCIL SUMMER PLAY SCHEME PROGRAMME

Mr. I. Bancroft, Head of Services Flintshire County Council had written to the Council confirming that, for this year, only 50% match funding had been allocated to support the programme.

14/16 BRYNFORD VILLAGE GREEN – INTERPRETATION SIGN

Councillor K. Brown and Councillor J. Davies provided a report on the meeting they had attended with Lorna Jenner regarding the draft design for the signs. At the meeting it was reported that the scheme, if extended into a Heritage Project, could attack Heritage funding. Lorna had provided terms of reference and outlined budgets for a heritage project, totalling £6,500 of which £1,000 would be required from the Council towards a grant application.

RESOLVED:

That the Council will progress the Heritage Project and funding application.

15/16 COMMUNITY POLICING

PCSO Carol Richards had tendered her apologies for tonight's meeting, but had provided an incident report on current issues, the contents of which was reported to members.

The next community police surgery would be held at Brynford Stores 9.00 – 10.00am on the 17th May, 2016.

16/16 PLANNING APPLICATIONS

- A) HJP/055218
Creation of Overburden Storage Bund.
Pant-Y-Pwll Dwr Quarry, Pentre Halkyn, CH8 8HP.

RESOLVED:

That the Council has no objections.

17/16 ACCOUNTS FOR PAYMENT

RESOLVED:

That the following accounts were approved:-

1324) H.M. Revenue & Customs (LGA1972s112)	P.A.Y.E.	£99.09
1325) Came & Company (LGA1972s140,111)	Insurance	£964.14
1326) Scottish Power (PCA1957s3)	Energy Charges	£373.34
1327) JDH Business Services Ltd. (LGA1972s111)	Internal Audit Fees	£144.00
1328) A. Roberts (LGA1972s112,131)	Clerk's Salary	£395.45

18/16 DURATION OF MEETING.

The meeting commenced at 7.00pm and was closed at 8.50pm.

CHAIRMAN
